

## Online Learning Code of Conduct

We appreciate online learning may not be everyone's first choice of education, however, it's a great tool to enable you all to continue your learning journey. Therefore, Discovery College and your teachers are keen to do their best to support you remotely.

Whilst learning online it is important to remember that you are still a student at Discovery College. **Your behaviour when attending classes online should be to the same standard that we would expect of you when attending classes in-person at college.** During your online lessons, it is important that you adhere to the following:

### Do



- Make sure you have read the [online learning](#) guidance.
- Check your emails before 9am on your timetabled college days.
- Make sure you have access to your Google Classroom.
  - If you need IT support / IT resources, please contact us on [enquiries@discoverycollege.org.uk](mailto:enquiries@discoverycollege.org.uk)
- Please join your classes on time, just click on the Google Meet link sent via email.
- Let us know if you are having any IT issues.
- Contact your tutor if you have any concerns or a reason for not completing your work.
- Dress appropriately - please remember you are in a lesson. **Remember, If it's not suitable for a classroom, it's not appropriate.**

### Don't



- Turn off your camera during your lessons on Google Meet unless previously discussed with your tutor.
- Have anyone else visible on your screen unless this has been agreed with your tutor.
  - However, we appreciate that members of your household may be passing by in the background.
- Have anything inappropriate in the background on your screen during Google Meet lessons. **Remember, If it's not suitable for a classroom, it's not appropriate.**
- Use offensive language during a Google Meet.

If we have any concerns regarding your conduct during online lessons, we will remove you from the Google Meet and contact you after the lessons to discuss this with you.

YMCA Plymouth is an education, health & families charity, serving young people & our community. We are guided by a friendly & personable approach, where all people can belong, contribute & thrive.